

## **SECAUCUS HOUSING AUTHORITY**

### **Proposed Agenda**

#### **Regular Meeting-4/24/25 • 7:00 P.M. • Kroll Heights, 700 County Avenue**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal December 15, 2024.

3) Flag Salute

4) Annual Reorganization

5) Remarks of Citizens:

6) Minutes–Regular Meeting March 27, 2025 / January 30, 2025 Closed Session Meeting

7) Payment of Claims: April

8) Committee Reports:

#### **Finance Committee**

**Resolution: #2025-11** Approval of Cash Management Plan

**Resolution: #2025-12** Indemnification Resolution-Civil

- Monthly Account Balances Report
- J.A. Montgomery/NJ Public Housing Authority Joint Insurance Fund Loss Control Report

#### **Professional Services Committee**

- **Resolution 2025-14** Proposal from Habitech Architecture, LLC for removal and replacement of Bedroom and Bathroom Doors at 600 County Avenue
- **Resolution 2025-15** Proposal from Habitech Architecture, LLC for public space and apartment flooring upgrades at 600 County Avenue

#### **Personnel Committee**

- Isabella Badillo – Summer Intern – (Resume included)

#### **Policy Committee**

- Report on Smoking Enforcement Actions
- Secaucus Housing Authority Five Year/Annual Plan for FYB 2025 – Public Hearing Date 5.15.25

#### **Buildings & Grounds**

- Preparing to release BID on roof removal and replacement at 600 County Avenue
- Other small repairs being made on all three properties

#### **Housing Choice Voucher (HCV) Program**

- HCV Program Report February through April
- **Resolution #2025-13** Approval of the Submission of Section Eight Management Assessment Program (SEMAP) Certification form to HUD

#### **Correspondence**

- Letter from Municipal Clerk regarding the submission of your Financial Disclosure Form online.

#### **Other**

9) Old Business:

10) New Business:

11) Executive Director's Report

- Follow up report on Operating Cost Adjustment Factors & Contract Rent
- Demographic report on SHA assistance for RAD and HCV

12) Remarks of Citizens:

13) Adjournment