SECAUCUS HOUSING AUTHORITY
Proposed Agenda

Regular Meeting-10/22/20 • 7:00 P.M. • Impreveduto Towers, 600 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 18, 2018. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Approval of Previous Meeting Minutes: 9/24/20

5) Payment of Claims: October

6) Committee Reports:

Finance Committee
RESOLUTION 2020-20 Adoption of FY 2019 (3.31.20) Audit Report & Audit Review Certification
William Katchen, CPA in attendance
• Monthly Account Balances Report (Enclosed)

Professional Services Committee
RESOLUTION 2020-21 – Award of Contract to Cliff Kapson Consulting, Ltd.

Personnel Committee
• Retirement of Harry Kowalewski – Effective 12.31.20
• Job Description – Maintenance Technician – Authorization to publish on Town and Authority website

Policy Committee
• Draft Lease
• Memorandum on use of Sick, Vacation, Personal Days related to Covid-19
• Memorandum on Business Continuity for Secaucus Housing Authority

Buildings & Grounds
• Report on PSE&G Multi-family Program w/ MaGrann Associates (Emma Raymont)
• Memorandum on Status of Buildings & Grounds Projects

Housing Choice Voucher (HCV) Program
RESOLUTION – 2020-22 Establishment of Payment Standard
• Deputy ED report on HCV Program   October 2019

Correspondence
• Letter to Mayor
• E-mail from Carl Leppin regarding open permits

Other

7) Executive Director's Report & Unfinished Business:

8) Old Business:
• 2012 Operating Reserve Update

9) New Business:
• Correspondence from Deborah Alvarez

10) Remarks of Citizens:

11) Adjournment