

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-1/25/18 • 7:00 P.M. • Kroll Heights 700 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and The Record on December 13, 2017. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – December 7, 2017

5) Payment of Claims: December, 2017 and January, 2018

6) Committee Reports:

Standpipe Break @ The Elms - Update

- Update

Finance Committee

Resolution: #2018-1 HUD Budget Introduction

Resolution: #2018-2 NJDCA Budget Introduction

Resolution #2018-3 Award of Contract to SMSA Limited Partnership d/b/a Verizon Wireless

- Memorandum on the Procedure to execute Annual Deposit for Replacement Reserve
- Monthly Account Balances Report (Enclosed)
- Monthly Savings Report on Electric Consortium from NJSEM (Enclosed)
- 2017 Public Housing Authority JIF Bill

Professional Services Committee

Resolution #2018-4 Award of Contract to Accountant (Fee Accountant)

Resolution #2018-5 Award of Contract to Accountant (Auditor)

Resolution #2018-6 7 Award of Contract for Legal Services

Personnel Committee

- Recertification of Jacob Naszimento as Qualified Purchasing Agent (QPA)

Resolution #2018-7 Adjustment of Jacob Naszimento's salary due to Inter-Local Agreement

Policy Committee

Introduction of Smoking Policy

Resolution: #2018-8 – Annual Authorization to Attend Conferences

Resolution: #2018-9 Resolution Ratifying the Adoption of the new 2018 Small Area Fair Market Rents and Revised Payment Standards for the HCV Program

Buildings & Grounds

- Elevator Upgrade @ The Elms – Contract Signed – Notice to Proceed
- RFP released for A/E services for Roof Removal and Replacement @ 777 Fifth Street and 600 County Avenue (See memorandum)
- RFP released for A/E services for heating/cooling unit installation at 777 Fifth Street
- Update on Fire Pump/Motor/Jockey Pump Replacement @ The Elms

Housing Choice Voucher (HCV) Program

Deputy ED report on HCV Program

Correspondence

Other

7) Old Business:

8) New Business:

- JIF Annual Report

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9) Executive Director's Report

10) Remarks of Citizens:

11) Adjournment