

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-9/27/18 • 7:00 P.M. • Impeveduto Towers, 600 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal December 18, 2017.

3) Flag Salute

4) Approval of Previous Meeting Minutes: 7/26/18

5) Payment of Claims: August/September

6) Committee Reports:

Finance Committee

- **Resolution 2018-23** Renewal of Membership with the NJPHAJIF
- Finance Committee Memorandum on Bank Deposits
- Status of Verizon Wireless Contract for Cell Equipment on Roof + Counsel Memos
- Monthly Bank Account Balances- Enclosed
- NJSEM Announcement of South Jersey Energy rate adjustment
- Annual Audit for FY 3.31.18 completed September 25 & 26

Professional Services Committee

- **Resolution 2018-24** Award of website contract to PHA-Web

Personnel Committee

- No business

Policy Committee

- **Resolution 2018-26** Adoption of Employee Handbook/Personnel Policies & Procedure Manual
- **Resolution 2018-27** Award contract to update Section 8 Administrative Plan, Tenant Polices and PBV Lease Agreement

Buildings & Grounds

- Completion of Roof Removal and Replacement at The Elms & 600 County Avenue
- Completion Elevator Upgrade at The Elms
- Update on Replacement of Fire Pump at The Elms-June 5 Pressure Test of Existing Fire Pump
- Memorandum on RAD Capital Repairs Budget vs. Actual Costs (To date)

Housing Choice Voucher (HCV) Program

- Memorandum on the HCV Program
- 2018 SEAMP Score
- 2018 Supervisory File & Review
- Deputy ED report on HCV Program August & September 2017

Correspondence

Other

7) Executive Director's Report & Unfinished Business:

- Tenant Meetings held in The Elms 9.12 and Kroll Heights 9.19

8) Old Business:

- Update on PHADA/NAHRO Operating Loss Litigation vs. HUD

9) New Business:

10) Remarks of Citizens:

11) Adjournment