

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-7/26/18 • 7:00 P.M. • Kroll Heights, 700 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 12, 2014. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – April 26 Minutes to Regular & Closed/May 24, 2018 Minutes to Regular Meeting

5) Payment of Claims: June/July

6) Committee Reports:

Finance Committee

- Finance Committee Memorandum on Future Bank Deposits
- Status of Cell Equipment on Roof (Public Hearing & E-mail from Sean Russell)
- Monthly Account Balances/Finance Committee Memo - Enclosed
- Other Post Employment Benefits (OPEB) Reporting in Accordance with GASB 45
- Annual Audit for FY 3.31.17 scheduled for September 10 & 11

Professional Services Committee

- No business

Personnel Committee

Resolution #2018-21 – Contract settlement with Executive Director and Deputy Executive Director

Policy Committee

- Policy Committee meeting on 6.12 – Issue a RFP to update Section 8 Administrative Plan, SHA policies including the Pet and Grievance Policies, and the PBV Lease Agreement (Memo Enclosed)

Buildings & Grounds

- **Resolution #2018-22** Extension of Elevator Maintenance Contract for 12 months 7.1.18-6.30.19 to ThyssenKrupp Elevator
- Update on Roof Removal and Replacement at The Elms & 600 County Avenue
- Update on the Elevator Upgrade at The Elms – Change Order #2
- Update on Replacement of Fire Pump at The Elms-June 5 Pressure Test of Existing Fire Pump
- RAD Capital Repairs budget vs. Actual Costs (To date)

Housing Choice Voucher (HCV) Program

- Deputy ED Report on HCV Program for June & July
- Memorandum: Overview on the Value HCV Program to SHA and Town of Secaucus

Tenant Services/Issues

- American Lung Association Freedom from Smoking Classes

Correspondence

- Letter from Senator Cory Booker – Addresses Tenant Screening Process

Other

7) Old Business:

8) New Business:

- Authority to install 3 Designated smoking shelters for each property. (Sample included)

9) Executive Director's Report

10) Remarks of Citizens:

11) Adjournment