

Operating Budget

OMB Approval No. 2577-0026 (exp. 6/30/2001)

See page four for Instructions and the Public reporting burden statement

a. Type of Submission		b. Fiscal Year Ending	
[X] Original [] Revision No. :		MARCH 31, 2012	
e. Name of Public Housing Agency/Indian Housing Authority (PHA/IHA)		SECAUCUS HOUSING AUTHORITY	
f. Address (city, State, zip code)		700 County Avenue, Secaucus, New Jersey 07094	
g. ACC Number		h. PAS/LOCCS Project No.	
NY-1001		NJ083-001/005	

j. No. of Dwelling Units	k. No. of Unit Months Available	m. No. of Projects
275	3,300	3

Line No.	Acct. No.	Description (1)	Requested Budget Estimates			
			PHA/IHA Estimates		HUD Modifications	
			PUM (4)	Amount (To Nearest \$10) (5)	PUM (6)	Amount (To Nearest \$10) (7)
Homebuyers Monthly Payments for:						
010	7710	Operating Expenses				
020	7712	Earned Home Payments Account				
030	7714	Nonroutine Maintenance Reserves				
040	Total	Break-Even Amount (sum of lines 010, 020, and 030)				
050	7716	Excess (or Deficit) in Break-Even Amount				
060	7790	Homebuyers Monthly Payments (Contra)				
Operating Receipts						
070	3110	Dwelling Rentals	\$340.43	\$1,123,420		
080	3120	Excess Utilities	\$4.73	\$15,600		
090	3190	Nondwelling Rentals	\$0.00	\$0		
100	Total	Rental Income (sum of lines 070, 080, and 090)	\$345.16	\$1,139,020		
110	3610	Interest on General Fund Investments	\$0.45	\$1,490		
120	3690	Other Operating Receipts	\$19.70	\$65,000		
130	Total	Operating income (sum of lines 100, 110, and 120)	\$365.31	\$1,205,510		
Operating Expenditures - Administration:						
140	4110	Administrative Salaries	\$62.54	\$206,370		
150	4130	Legal Expense	\$6.30	\$20,800		
160	4140	Staff Training	\$1.94	\$6,400		
170	4150	Travel	\$7.52	\$24,800		
180	4170	Accounting Fees	\$7.42	\$24,500		
190	4171	Auditing Fees	\$1.97	\$6,500		
200	4190	Other Administrative Expenses	\$26.42	\$87,200		
210	Total	Administrative Expense (sum of line 140 thru 200)	\$114.11	\$376,570		
Tenant Services:						
220	4210	Salaries	\$11.64	\$38,410		
230	4220	Recreation, Publications and Other Services	\$1.52	\$5,000		
240	4230	Contract Costs, Training and Other	\$3.03	\$10,000		
250	Total	Tenant Services Expense (sum of lines 220, 230, 240)	\$16.19	\$53,410		
Utilities:						
260	4310	Water	\$10.44	\$46,080		
270	4320	Electricity	\$90.14	\$331,200		
280	4330	Gas	\$22.69	\$46,180		
290	4340	Fuel	\$10.27	\$0		
300	4350	Labor	\$10.69	\$35,270		
310	4390	Other utilities expense	\$13.66	\$45,090		
320	Total	Utilities Expense (sum of line 260 thru line 310)	\$157.89	\$503,820		

facsimile form

HUD-52564 (3/95)

Previous editions are obsolete

ref. Handbook 7475.1

Line No.	Acct. No.	Description (1)	Requested Budget Estimates			
			PHA/IHA Estimates		HUD Modifications	
			PUM (4)	Amount (To Nearest \$10) (5)	PUM (6)	Amount (To Nearest \$10) (7)
Ordinary Maintenance and Operation:						
330	4410	Labor	\$56.70	\$187,110		
340	4420	Materials	\$21.21	\$70,000		
350	4430	Contract Costs	\$60.12	\$198,400		
360	Total	Ordinary Maintenance & Operation Expense (lines 330 to 350)	\$138.03	\$455,510		
Protective Services:						
370	3110	Labor	\$0.00	\$0		
380	3120	Materials	\$0.00	\$0		
390	3190	Contract Costs	\$0.00	\$0		
400	Total	Protective Service Expense (sum of lines 370 to 390)	\$0.00	\$0		
General Expense:						
410	4510	Insurance	\$21.33	\$70,400		
420	4520	Payments in Lieu of Taxes	\$19.25	\$63,520		
430	4530	Terminal Leave Payments	\$0.00	\$0		
440	4540	Employee Benefit Contributions	\$75.88	\$250,390		
450	4570	Collection Losses	\$0.30	\$1,000		
460	4590	Other General Expense	\$0.00	\$0		
470	Total	General Expense (sum of lines 410 to 460)	\$116.76	\$385,310		
480	Total	Routine Expense (sum of lines 210,250,320,360,400, and 470)	\$542.98	\$1,774,620		
Rent for Leased Dwellings:						
490	4710	Rents to Owners of Leased Dwellings				
500	Total	Operating Expense (sum of lines 480 and 490)				
Nonroutine Expenditures:						
510	4610	Extraordinary Maintenance	\$0.00	\$0		
520	7520	Replacement of Nonexpendable Equipment	\$0.00	\$0		
530	7540	Property Betterments and Additions	\$0.00	\$0		
540	Total	Nonroutine Expenditures (sum of lines 510, 520, and 530)	\$0.00	\$0		
550	Total	Operating Expenditures (sum of lines 500 and 540)	\$542.98	\$1,774,620		
Prior Year Adjustments:						
560	6010	Prior Year Adjustments Affecting Residual Receipts	\$0.00	\$0		
Other Expenditures:						
570		Deficiency in Residual Receipts at End of Preceding Fiscal Year				
580	Total	Operating Expenditures, including prior year adjustments and other expenditures (line 550 plus or minus line 560 plus 570)	\$542.98	\$1,774,620		
590		Residual Receipts (or Deficit) before HUD Contributions and provision for operating reserve (line 130 minus line 580)	(\$177.67)	(\$569,110)		
HUD Contributions:						
600	8010	Basic Annual Contribution Earned - Leased Projects:Current Yr				
610	8011	Prior Year Adjustments - (Debit) Credit				
620	Total	Basic Annual Contribution (line 600 plus or minus line 610)				
630	8020	Contributions Earned - Op.Sub-Cur.Yr. (before year-end adj)	\$200.81	\$662,661		
640		Mandatory PFS Adjustments (net):	\$0.00	\$0		
650		Other (specify):				
660		Other (specify):				
670	Total	Total Year-end Adjustments/Other (plus or minus 640-660)	\$0.00	\$0		
680	8020	Total Operating Subsidy-current year (630 plus or minus 670)	\$200.81	\$662,661		
690	Total	HUD Contributions (sum of lines 620 and 680)	\$200.81	\$662,661		
700		Residual Receipts (or Deficit) (sum of line 590 plus line 690) Enter here and on line 810	\$23.14	\$93,551		

Name of PHA / IHA SECAUCUS HOUSING AUTHORITY	Fiscal Year Ending MARCH 31, 2012
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		Operating Reserve	PHA/IHA Estimates	HUD Modifications
		Part I - Maximum Operating Reserve - End of Current Budget Year		
740	2821	PHA / IHA-Leased Housing - Section 23 or 10(c) 50% of Line 480, column 5, form HUD-52564	\$887,310	

		Part II - Provision for and Estimated or Actual Operating Reserve at FY End		
780		Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date): MARCH 31, 2010	\$1,638,735	
790		Provision for Operating Reserve - Current Budget Year (check one) <input checked="" type="checkbox"/> Estimated for FYE MARCH 31, 2011 <input type="checkbox"/> Actual for FYE MARCH 31, 2011	\$296,956	
800		Operating Reserve at End of Current Budget Year (check one) <input checked="" type="checkbox"/> Estimated for FYE MARCH 31, 2011 <input type="checkbox"/> Actual for FYE MARCH 31, 2011	\$1,935,691	
810		Provision for Operating Reserve - Requested Budget Year Estimated for FYE MARCH 31, 2012 Enter Amount from Line 700	\$93,551	
820		Operating Reserve at End of Requested Budget Year Estimated for FYE MARCH 31, 2012 (Sum of lines 800 and 810)	\$2,029,242	
830		Cash Reserve Requirement: 0% % of line 480	\$0	

Comments

PHA / IHA Approval

Name _____
 Title _____
 Signature _____ Date _____

Field Office Approval

Name _____
 Title _____
 Signature _____ Date _____

Operating Budget
Schedule of All Positions and Salaries

**U. S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 6/30/01)

Name of Housing Authority		Locality							Fiscal Year End		
SECAUCUS HOUSING AUTHORITY		SECAUCUS, NEW JERSEY							MARCH 31, 2012		
Position Title By Organizational Unit and Function	Present Salary Rate As of (date) 03/31/11	Requested Budget Year			Allocation of Salaries by Program						
		Salary Rate	No. Months	Amount	Management	Modernization CAPITAL	Development	Section 8 Programs	Other Programs	Longevity	Method of Allocation
(1)	(1a)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(11)	(12)
ADMINISTRATION:											
1) Executive Director C. MARRA	\$85,000	\$85,000	12	\$85,000	\$55,000	\$0			\$30,000		
2) DEPUTY EXECUTIVE DIRECTOR J. NASZIMENTO	\$45,000	\$58,000	12	\$58,000	\$28,000				\$30,000		
3) ADMINISTRATIVE ASSISTANT F. PEIN	\$48,820	\$50,530	12	\$50,530	\$40,530	\$0			\$10,000		
4) ADMINISTRATIVE ASSISTANT D. VILLANO	\$48,820	\$50,530	12	\$50,530	\$40,530	\$0			\$10,000		
5) CLERK/TYPYST T. WEINBRECHT	\$46,750	\$48,310	12	\$48,310	\$36,310				\$12,000		
6) IT TECH A. GREEN	\$8,000	\$8,000	12	\$8,000	\$6,000				\$2,000		
7)	\$0	\$0	12	\$0	\$0				\$0		
8)	\$0	\$0	12	\$0	\$0				\$0		
9)	\$0	\$0	12	\$0	\$0				\$0		
TOTAL ADMINISTRATION					\$300,370	\$206,370	\$0	\$0	\$94,000	\$0	\$0
TENANT SERVICES											
1) TENANT SERVICES L. FANNING	\$40,030	\$41,430	12	\$41,430	\$28,430	\$13,000					
2) NEWSLETTER COORD. L. ZISA	\$9,650	\$9,980	12	\$9,980	\$9,980						
3)	\$0	\$0	12	\$0	\$0	\$0					
4)											
TOTAL TENANT SERVICES					\$51,410	\$38,410	\$13,000			\$0	
UTILITY LABOR											
1) VARIOUS ALLOCATIONS				\$35,270	\$35,270						
2)											
3)											
TOTAL UTILITY LABOR					\$35,270	\$35,270					

NO HOUSING AUTHORITY EMPLOYEE IS SERVING IN A VARIETY OF POSITIONS WHICH EXCEED 100% OF HIS/HER TIME.

To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729,3802)

Executive Director or Designated Official

Date

Operating Budget
Schedule of All Positions and Salaries

**U. S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 6/30/01)

Name of Housing Authority		Locality							Fiscal Year End			
SECAUCUS HOUSING AUTHORITY		SECAUCUS, NEW JERSEY							MARCH 31, 2012			
Position Title By Organizational Unit and Function	Present Salary Rate As of (date) 03/31/11	Requested Budget Year			Allocation of Salaries by Program							
		Salary Rate	No. Months	Amount	Management	Modernization	Development UTILITY LABOR	Section 8 Programs	Other Programs	Longevity	Method of Allocation	
(1)	(1a)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
MAINTENANCE STAFF:												
1) WORKING MAINTENANCE SUPERVISOR J. JUNEWICZ	\$63,850	\$66,080	12	\$66,080	\$52,870			\$13,210				
2) MAINTENANCE WORKER R. GALLO	\$57,620	\$59,640	12	\$59,640	\$47,710			\$11,930				
3) MAINTENANCE WORKER H. KOWALEWSKI	\$49,910	\$51,660	12	\$51,660	\$41,530			\$10,130				
4) OVERTIME AND ON CALL	\$45,000	\$54,000	12	\$54,000	\$45,000				\$9,000			
6)												
8)												
TOTAL MAINTENANCE LABOR		\$231,380		\$231,380	\$187,110	\$0		\$35,270	\$9,000	\$0	\$0	
												NO HOUSING AUTHORITY EMPLOYEE IS SERVING IN A VARIETY OF POSITIONS WHICH EXCEED 100% OF HIS/HER TIME.

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Executive Director or Designated Official

Date

Operating Budget
Schedule of Administration
Expenses Other Than Salary

U. S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

OMB Approval No. 2517-0026 (exp. 6/30/2001)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. This information is required by Section 604 of the Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

Name of Housing Authority: SECAUCUS HOUSING AUTHORITY	Locality: SECAUCUS, NEW JERSEY	Fiscal Year End: MARCH 31, 2012
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	(1) Description	(2) Total	(3) Management	(4) Development	(5) Section 8	(6) Other
1	Legal Expense (see Special Note in Instructions)	\$26,000	\$20,800	\$0	\$5,200	\$0
2	Training (list and provide justification)	\$8,000	\$6,400	\$0	\$1,600	\$0
3	Travel					
	Trips to Conventions and Meetings (list and provide just.)	\$26,000	\$20,800	\$0	\$5,200	\$0
4	Other Travel:					
	Outside Area of Jurisdiction	\$0	\$0	\$0	\$0	\$0
5	Within Area of Jurisdiction	\$5,000	\$4,000	\$0	\$1,000	\$0
6	Total Travel	\$31,000	\$24,800	\$0	\$6,200	\$0
7	Accounting	\$30,000	\$24,500	\$0	\$5,500	\$0
8	Auditing	\$10,000	\$6,500	\$0	\$3,500	\$0
9	Sundry					
	Rental of Office Space	\$0	\$0	\$0	\$0	\$0
10	Publications	\$9,000	\$7,200	\$0	\$1,800	\$0
11	Membership Dues and Fees (list orgn. and amount)	\$20,000	\$16,000	\$0	\$4,000	\$0
12	Telephone, Fax, Electronic Communications	\$24,000	\$19,200	\$0	\$4,800	\$0
13	Collection Agent Fees and Court Costs	\$0	\$0	\$0	\$0	\$0
14	Administrative Services Contracts (list and provide just.)	\$0	\$0	\$0	\$0	\$0
15	Forms, Stationary and Office Supplies	\$28,000	\$22,400	\$0	\$5,600	\$0
16	Other Sundry Expense (provide breakdown)	\$28,000	\$22,400	\$0	\$5,600	\$0
17	Total Sundry	\$109,000	\$87,200	\$0	\$21,800	\$0
18	Total Administration Expense Other Than Salaries	\$214,000	\$170,200	\$0	\$43,800	\$0

PERCENTAGE OF EXPENSES TO BE CHARGED TO MANAGEMENT: 80.00%
 =====

To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
 (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of authorized representative and Date:

X

Operating Budget

Summary of Budget Data and Justifications

U. S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (exp. 6/30/2001)

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. This information is required by Section 604 of the Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. The information does not lend itself to confidentiality.

Name of Local Housing Authority	Locality	Fiscal Year Ending:
SECAUCUS HOUSING AUTHORITY	SECAUCUS, NEW JERSEY	MARCH 31, 2012

Operating Receipts

Dwelling Rental: Explain basis for estimate. For HUD-aided low-rent housing, other than Section 23 Leased housing, state amount of latest available total HA monthly rent roll, the number the number of dwelling units available for occupancy and the number accepted for the same month end. Cite HA policy revisions and economic and other factors which may result in a greater or lesser average monthly rent roll during the Requested Budget Year. For Section 23 Leased housing, state the number of units under lease, the PUM lease price, and whether or not the cost of utilities is included. If not included, explain method for payment at utility costs by HA and/or tenant.

Monthly Rent Roll as of: 10 /1/ 2010 equals 96,515 divided by 275 occupied units = \$350.96 Avg. Monthly Dwelling Rental (AMDR)

times 1.00 Change Factor, X 97% Occupancy Rate, equals \$ 340.4 times 3,300 Unit Months Available

equals \$1,123,419

NOTE: HUD eliminates the Change Factor from time to time. We currently default this to 1.03, per instructions for FY2001, but check with your Field Office each year.

Excess Utilities: (NOT for Section 23 Leased housing.) Check appropriate spaces in item 1, and explain "Other". Under item 2, explain basis for determining excess utility consumption. For example: Gas; individual check meters at OH-100-1, proration of excess over allowances at OH-100-2, etc. Cite effective date of present utility allowances. Explain anticipated changes in allowances or other factors which will cause a significant change in the total amount of excess utility charges during the Requested Budget Year.

1. Utility Services Surcharged: Gas [] Electricity [] Other [] (Specify) _____

2. Comments:

Excess Utility Income estimated in the amount of: \$15,600

Nondwelling Rent: (NOT for Section 23 Leased housing.) Complete item 1, specifying each space rented, to whom, and the rental terms. For example, Community Building Space - Nursery School - \$50 per month, etc. Cite changes anticipated during the Requested Budget Year affecting estimated Non-dwelling Rental Income.

1.	Space Rented	To Whom	Rental Terms
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

2. Comments

Nondwelling Rent estimated in the amount of: \$0

Interest on General Fund Investments: State the amount of present General Fund investment and the percentage of the General Fund it represents. Explain circumstances such as increased or decreased operating reserves, dwelling rent, operating expenditures, etc., which will affect estimated average monthly total investments in the Requested Budget Year. Explain basis for distribution of interest income between housing programs.

Estimated Cash Avail. for Investment of \$1,190,000 times Estimated Average T-Bill Rate of 0.13%
 equals \$1,488 which is \$0.45 PUM times 3,300 Unit Months Available
 equals \$1,490

Other Comments on Estimates of Oper. Receipts: Give comments on all other significant sources of income which will present a clear understanding of the HA's prospective Operating Receipts situation during the Requested Budget Year. For Section 23 Leased housing explain basis for estimate of utility charges to tenants.

	Gross Amt.			Net Amt.
Sales and Services to Residents of:	\$0	minus pass-throughs of:	\$0	equals \$0
VARIOUS	\$0	minus pass-throughs of:	\$0	equals \$0
Laundry & Vending in the amount of:	\$25,000	N/A, as long as Notice PIH 96-24 in effect		equals \$25,000
Late Charges in the amount of:	\$10,000	N/A, as long as Notice PIH 96-24 in effect		equals \$10,000
PATRIOT COMMONS MGMT.	\$30,000	(CARRIED OVER)		equals \$30,000
CAPITAL OPERATIONS	\$0			0
	=====			=====
	\$65,000			\$65,000
			PUM equals	\$19.70

Operating Expenditures

Summary of Staffing and Salary Data

Complete the summary below on the basis of information shown on form HUD-52566, Schedule of All Positions and Salaries, as follows:

- Column (1) Enter the total number of positions designated with the corresponding account line symbol as shown in Column (1), form HUD-52566.
- Column (2) Enter the number of equivalent full-time positions allocable to HUD-aided housing in management. For example: A HA has three "A-NT" positions allocable to mgmt. at the rate of 80%, 70%, and 50% respectively. Thus, the equivalent full-time positions is two. (8/10 + 7/10 + 5/10).
- Column (3) Enter the portion of total salary expense shown in Column (5) or (6), form HUD-52566, allocable to HUD-aided housing in management, other than Section 23 Leased housing.
- Column (4) Enter the portion of total salary expense shown in Column (5) or (10), form HUD-52566, allocable to Section 23 Leased housing in management.
- Column (5) Enter the portion of total salary expense shown in Column (5) or (7), form HUD-52566, allocable to Modernization programs (Comprehensive Improvement Assistance Program or Comprehensive Grant Program).
- Column (6) Enter the portion of total salary expense shown in Column (5) or (9), form HUD-52566, allocable to Section 8 programs.

Note: The number of equivalent full-time positions and the amount of salary expense for all positions designated "M" on form HUD-52566 must be equitably distributed to account lines **Ordinary Maintenance and Operation--Labor, Extraordinary Maintenance Work Projects, and Betterments and Additions Work Projects.**

Account Line	Total Number of Positions (1)	HUD-Aided Management Program				
		Equivalent Full-Time Positions (2)	Salary Expense			
			Management (3)	Section 23 Leased Hsg. (4)	Modernization Programs (5)	Section 8 Program (6)
Administration--Nontechnical Salaries (1)	7	6.25	\$206,370		\$0	\$94,000
Administration--Technical Salaries (1)						
Ordinary Maintenance and Operation--Labor (1)	6	6.00	\$187,110			
Utilities--Labor (1)			\$35,270			
Other (Specify) (Tenant Services, Legal, etc.) (1)	3	3.00	\$67,020		\$40,000	
Extraordinary Maintenance Work Projects (2)						
Betterments and Additions Work Projects (2)						

1 Carry forward to the appropriate line on HUD-52564, the amount of salary expense shown in Column (3) on the corresponding line above. Carry forward to the appropriate line on HUD-52564 (Section 23 Leased Housing Budget) the amount of salary expense shown in Column (4) on the corresponding line above.

2 The amount of salary expense distributed to Extraordinary Maintenance Work Projects and to Betterments and Additions Work Projects is to be included in the cost of each individual project to be performed by the HA Staff, as shown on HUD-52567.

Specify all proposed new positions and all present positions to be abolished in the Requested Budget Year. Cite prior HUD concurrence in proposed staffing changes or present justification for such changes. Cite prior HUD concurrence in proposed salary increases for Administration Staff or give justification and pertinent comparability information. Cite effective date for current approved wage rates (form HUD-52158) and justify all deviations from these rates.

SEE HUD 52566

Travel, Publications, Membership Dues and Fees, Telephone and Telegraph and Sundry: In addition to "Justification for Travel to Conventions and Meetings" shown on form HUD-52571, give an explanation of substantial Requested Budget Year estimated increases over the PUM rate of expenditures for these accounts in the Current Budget Year. Explain basis for allocation of each element of these expenses.

Refer to HUD-52571 (Administrative Expenses Other Than Salaries)

Utilities: Give an explanation of substantial Requested Budget Year estimated increases over the PUM rate of expenditures for each utility service in the Current Budget Year. Describe and state estimated cost of each element of "Other Utilities Expense".

Refer to HUD-52722A (Calculation of Allowable Utilities Expense Level)

Ordinary Maintenance and Operation -- Materials: Give an explanation of substantial Requested Budget Year estimated PUM increases over the PUM rate of expenditures for materials in the Current Budget Year.

Materials Estimated at: \$70,000

Ordinary Maintenance and Operation -- Contract Costs: List each ordinary maintenance and operation service contracted for and give the estimated cost for each. Cite and justify new contract services proposed for the Requested Budget Year. Explain substantial Requested Budget Year increases over the PUM rate of expenditure for Contract Services in the Current Budget Year. If LHA has contract for maintenance of elevator cabs, give contract cost per cab.

SNOW REMOVAL	\$5,000	Elevator Service/Repairs	\$35,000
Pest Control	\$6,000	Carpentry	\$10,000
Fire Alarm Service	\$15,000	Locksmith	\$7,500
Apartment Painting	\$2,400	Generator	\$7,500
Other (HVAC)	\$15,000		
Office Eqpt. Maintenance	\$10,000	TOTAL CONTRACTS:	\$198,400
CUSTODIAL CONTRACT	30,000		
Painting	15,000		
Emergency Call System	20,000		
Grounds Maintenance	10,000		
Electrical	10,000		

Insurance Give an explanation of substantial Requested Budget Year estimated increases in the PUM rate of expenditures for insurance over the Current Budget Year. Cite changes in coverage, premium rates, etc.

	MGMT.	VOUCHERS	TOTAL
MULTI PERIL	\$50,000	0	50,000
WORKER'S COMP.	\$18,000	4,000	22,000
PUBLIC OFFICIALS LIABILITY	\$2,400	600	3,000
	\$0		
	\$0		
	\$0		
TOTAL INSURANCE:	\$70,400	4,600	75,000

Employee Benefit Contributions: List all Employee Benefit plans participated in. Give justification for all plans to be instituted in the Requested Budget Year for which prior HUD concurrence has not been given.

FICA:	7.65% X Total Payroll of =====	\$444,890	equals:	\$34,034 per year
Hospitalization:			equals	\$167,500 per year
Retirement:	10.00% X Total Payroll of =====	\$444,890	equals:	\$44,489 per year
Unemployment:	1.00% times 1st =====	\$29,900 /person \$	436,930 equals	\$4,369 per year =====
TOTAL BENEFITS:				\$250,392

Collection Losses: State the number of tenants accounts receivable to be written off and the number and total amount of all accounts receivable for both present and vacated tenants as of the month in which the estimate was computed.

Estimated at: \$1,000 for the Requested Budget Year.
=====

Extraordinary Maintenance, Replacement, and Betterments and Additions: Cite prior HUD approval or give justification for each nonroutine work project included in the Requested Budget and for those for future years which make up the estimate on form HUD-52570. Justifying information incorporated on or attached to form HUD-52567 need not be repeated here.

See HUD 52567 (Schedule of Nonroutine Expenditures)

Contracts: List all contracts, other than those listed on page 3 of this form under Ordinary Maintenance & Operation (OMO). Cite the name of the contractor, type of contract, cost of contract, and contract period. Justification must be provided for all contract services proposed for the Requested Budget Year (RBY). Explain substantial RBY increases over the PUM rate of expenditure for these contracts in the Current Budget Year.

N/A

Calculation of Allowable Utilities Expense Level

PHA-Owned Rental-Housing Operating Fund

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0029 (exp. 5/31/2001)

a) Public Housing Agency SECAUCUS HOUSING AUTHORITY		b) Operating Fund Project Number		c) New Project Numbers		d) Fiscal Year Ending MARCH 31, 2012		f) Type of Submission <input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No. ()	
						e) ACC Number NY-1001		g) Energy Performance Contract <input type="checkbox"/> Utility Rate Incentive <input type="checkbox"/>	
Line No.	Description	Unit Months Available	Sewerage and Water Consumption	Electricity Consumption	Gas Consumption	Fuel (specify type e.g., oil, coal, wood)			
						(7)	(8)	(9)	
	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
01	UMA and actual consumption for old project for 12 month period which ended 12 months before the Requested Budget Year. 2009	3,300	6,451,883	2,127,646	35,692				
02	UMA and actual consumption for old projects for 12 month period which ended 24 months before the Requested Budget Year. 2008	3,300	6,451,883	2,127,646	35,692				
03	UMA and actual consumption for old projects for 12 month period which ended 36 months before the Requested Budget Year. 2007	3,300	6,451,883	2,127,646	35,692				
04	Accumulated UMA and actual consumption of old projects (sum of lines 01, 02, 03).	9,900	19,355,649	6,382,938	107,076	0			
05	Estimated Units Months available for old projects for Requested Budget Year.	3,300							
06	Ratio of Unit months available for old projects (line 04 divided by line 05 of column 3).	3							
07	Estimated UMA and consumption for old projects for Requested Budget Year (Each figure on line 04 divided by line 06).	3,300	6,451,883	2,127,646	35,692	0			
08	Estimated UMA and consumption for new projects.								
09	Total estimated UMA and consumption for old and new projects for Requested Budget Year (line 07 + line 08)	3,300	6,451,883	2,127,646	35,692	0			
10	Estimated cost of consumption on line 09 for Requested Budget Year (Line 13 times Line 09)	Costs	\$46,076	\$331,198	\$46,177	\$45,083			
11	Total estimated cost for Requested Budget Year (sum of all columns of line 10).	\$468,534							
12	Est. PUM cost of consumption for Requested Budget Year (Allowable Utilities Expense Level) (Line 11 divided by line 09, col. 3).	\$141.98							
13	Rate		\$0.00690	\$0.15040	\$1.25000				
14	Unit of Consumption		Gallon	Kwh	THERMS	\$			

2011

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM April 1, 2011 TO March 31, 2012

==== OPERATING REVENUES ====

---RENTAL FEES---	CROSS	TOTAL	PUBLIC	SECT. 8	HOUSING	OTHER
	REF		HOUSING	CERTS.	VOUCHERS	PROGRAMS
HOMEBUYERS MONTHLY PAYMENTS	* Line 60 *	\$0	\$0	\$0	\$0	\$0 *
DWELLING RENTAL	* Line 70 *	\$1,123,420	\$1,123,420	\$0	\$0	\$0 *
EXCESS UTILITIES	* Line 80 *	\$15,600	\$15,600	\$0	\$0	\$0 *
NON-DWELLING RENTAL	* Line 90 *	\$0	\$0	\$0	\$0	\$0 *
HUD OPERATING SUBSIDY	* Line 690 *	\$662,661	\$662,661	\$0	\$0	\$0 *
OTHER INCOME	* Line 120 *	\$0	\$0	\$0	\$0	\$0 *
RTIFICATE-ACC SECTION 8	* Line 13 *	\$0	\$0	\$0	\$0	\$0 *
VOUCHER-ACC HOUSING VOUCHER	* Line 13 *	\$2,293,500	\$0	\$0	\$2,293,500	\$0 *
TOTAL RENTAL FEES	* A-1 *	\$4,095,181	\$1,801,681	\$0	\$2,293,500	\$0 *

---OTHER OPERATING REVENUES---						
		TOTAL	PUBLIC HOUSING	SECT. 8 CERTS.	HOUSING VOUCHERS	OTHER PROGRAMS
LIST IN DETAIL:		-----	-----	-----	-----	-----
(1)	* *	\$0	\$0	\$0	\$0	\$0 *
(2)	* *	\$0	\$0	\$0	\$0	\$0 *
(3)	* *	\$0	\$0	\$0	\$0	\$0 *
(4)	* *	\$0	\$0	\$0	\$0	\$0 *
(5)	* *	\$0	\$0	\$0	\$0	\$0 *
TOTAL OTHER OPERATING REVENUE	* A-2 *	\$0	\$0	\$0	\$0	\$0 *
=====						

2011

HOUSING AUTHORITY BUDGET

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM APRIL 1, 2011 TO MARCH 31, 2012

---ANTICIPATED REVENUES---

	CROSS REF.	2011 PROPOSED BUDGET	2010 CURRENT YEAR'S ADOPTED BUDGET
OPERATING REVENUES	-----	-----	-----
TOTAL RENTAL FEES	* A-1 *	\$4,095,181	\$3,965,187
OTHER OPERATING REVENUES	* A-2 *	\$0	\$0
	* *	\$0	\$0
	* *	\$0	\$0
TOTAL OPERATING REVENUES	* R-1 *	\$4,095,181	\$3,965,187

	CROSS REF.	2011 PROPOSED BUDGET	2010 CURRENT YEAR'S ADOPTED BUDGET
NON-OPERATING REVENUES	-----	-----	-----
OPERATING GRANTS & ENTITLEMENTS	* A-3 *	\$0	\$0
LOCAL SUBSIDIES & DONATIONS	* A-4 *	\$0	\$0
INTEREST ON INVESTMENTS	* A-5 *	\$2,490	\$27,760
OTHER NON-OPERATING REVENUES	* A-6 *	\$78,000	\$175,250
TOTAL NON-OPERATING REVENUES	* R-2 *	\$80,490	\$203,010
TOTAL ANTICIPATED REVENUES (R-1 + R-2)	* R-3 *	\$4,175,671	\$4,168,197

2011

HOUSING AUTHORITY BUDGET

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM APRIL 1, 2011 TO MARCH 31, 2012

---BUDGETED APPROPRIATIONS---

--NON-OPERATING APPROPRIATIONS--

	CROSS REF.	2011 PROPOSED BUDGET	2010 CURRENT YEAR'S ADOPTED BUDGET
	-----	-----	-----
NET INTEREST DEBT PAYMENTS	* D-2 *	\$0	\$0 *
OPERATING RESERVE	* C-1 *	\$0	\$0 *
OPERATING RESERVE - SECT 8	* C-2 *	\$0	\$0 *
OTHER NON-OPERATING APPROPRIATIONS	* C-3 *	\$0	\$0 *
OTHER (SECT. 8 / HOUSING VOUCHER)	* C-4 *	\$0	\$0 *
TOTAL NON-OPERATING APPROPRIATIONS	* E-4 *	\$0	\$0 *
(D-2+C-1+C-2+C-3+C-4)			
ACCUMULATED DEFICIT	* E-5 *	\$0	\$0 *
TOTAL OPERATING & NON-OPERATING APPROPRIATIONS & ACCUMULATED DEFICIT	* E-6 *	\$4,068,020	\$4,141,190 *
(E-3+E-4+E-5)			
LESS : FUND BALANCE UTILIZED TO BALANCE BUDGET	* R-4 *	\$0	\$0 *
TOTAL APPROPRIATIONS & FUND BALANCE	* E-7 *	\$4,068,020	\$4,141,190 *
(E-6 - R-4)		=====	=====

2011

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

SECAUCUS HOUSING AUTHORITY

FISCAL PERIOD April 1, 2011 to March 31, 2012

==== NON-OPERATING REVENUES ====

---INTEREST ON INVESTMENTS--- ---AND DEPOSITS---			TOTAL	PUBLIC HOUSING	SECT. 8 CERTS.	HOUSING VOUCHERS	OTHER PROGRAMS
INVESTMENTS	*	*	\$2,490	\$1,490	\$0	\$1,000	\$0 *
SECURITY DEPOSITS	*	*	\$0	\$0	\$0	\$0	\$0 *
PENALTIES	*	*	\$0	\$0	\$0	\$0	\$0 *
OTHER INVESTMENTS	*	*	\$0	\$0	\$0	\$0	\$0 *
TOTAL INTEREST ON INVESTMENTS & DEPOSITS	*	A-5 *	\$2,490	\$1,490	\$0	\$1,000	\$0 *

---OTHER NON-OPERATING REVENUES---			TOTAL	PUBLIC HOUSING	SECT. 8 CERTS.	HOUSING VOUCHERS	OTHER PROGRAMS
LIST IN DETAIL:							
(1)	*	*	\$78,000	\$65,000	\$0	\$0	\$13,000 *
(2)	*	*	\$0	\$0	\$0	\$0	\$0 *
(3)	*	*	\$0	\$0	\$0	\$0	\$0 *
(4)	*	*	\$0	\$0	\$0	\$0	\$0 *
(5)	*	*	\$0	\$0	\$0	\$0	\$0 *
TOTAL OTHER NON-OPERATING REVENUES	*	A-6 *	\$78,000	\$65,000	\$0	\$0	\$13,000 *

2011

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

CAUCUS HOUSING AUTHORITY

FISCAL PERIOD April 1, 2011 to March 31, 2012

==== OPERATING APPROPRIATIONS ====

ADMINISTRATION			TOTAL	PUBLIC HOUSING	SECT. 8 CERTS.	HOUSING VOUCHERS	OTHER PROGRAMS
Salaries & Wages	*	B-1 *	\$300,370	\$206,370	\$0	\$94,000	\$0 *
Fringe Benefits	*	B-2 *	\$157,644	\$119,644	\$0	\$38,000	\$0 *
Other Expenses	*	B-3 *	\$214,000	\$170,200	\$0	\$43,800	\$0 *
TOTAL ADMINISTRATION	*	E-1 *	\$672,014	\$496,214	\$0	\$175,800	\$0
COST OF PROVIDING SERVICES			TOTAL	PUBLIC HOUSING	SECT. 8 CERTS.	HOUSING VOUCHERS	OTHER PROGRAMS
Salaries & Wages							
Tenant Services	*	*	\$51,410	\$38,410	\$0	\$0	\$13,000 *
Maintenance & Operation	*	*	\$187,110	\$187,110	\$0	\$0	\$0 *
Protective Services	*	*	\$0	\$0	\$0	\$0	\$0 *
Utility Labor	*	*	\$35,270	\$35,270	\$0	\$0	\$0 *
Total Salaries & Wages	*	B-4 *	\$273,790	\$260,790	\$0	\$0	\$13,000 *
Fringe Benefits	*	B-5 *	\$130,746	\$130,746	\$0	\$0	\$0 *
Other Expenses							
Tenant Services	*	*	\$15,000	\$15,000	\$0	\$0	\$0 *
Utilities	*	*	\$468,550	\$468,550	\$0	\$0	\$0 *
Maintenance & Operation							
Materials & Contract Cost	*	*	\$268,400	\$268,400	\$0	\$0	\$0 *
Protective Services							
Materials & Contract Cost	*	*	\$0	\$0	\$0	\$0	\$0 *
Insurance	*	*	\$75,000	\$70,400	\$0	\$4,600	\$0 *
P.I.L.O.T	*	*	\$63,520	\$63,520	\$0	\$0	\$0 *
Terminal Leave Payments	*	*	\$0	\$0	\$0	\$0	\$0 *
Collection Losses	*	*	\$1,000	\$1,000	\$0	\$0	\$0 *
Other General Expense	*	*	\$0	\$0	\$0	\$0	\$0 *
Rents	*	*	\$2,100,000	\$0	\$0	\$2,100,000	\$0 *
Extraordinary Maintenance	*	*	\$0	\$0	\$0	\$0	\$0 *
Replacement of Non-Expendible Equ	*	*	\$0	\$0	\$0	\$0	\$0 *
Property Betterment/Additions	*	*	\$0	\$0	\$0	\$0	\$0 *
Other Costs	*	*	\$0	\$0	\$0	\$0	\$0 *
Total Other Expenses	*	B-6 *	\$2,991,470	\$886,870	\$0	\$2,104,600	\$0 *
TOTAL COST OF PROVIDING SERVICES	*	*	\$3,396,006	\$1,278,406	\$0	\$2,104,600	\$13,000 *

2011

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM April 1, 2011 TO March 31, 2012

====UNRESERVED FUND BALANCE====

**2011
PROPOSED
BUDGET**

**CROSS
REF.**

(1)	BEGINNING BALANCE APRIL 1, 2010	* AUDIT *	\$2,033,027 *
(2)	UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	\$0 *
(3)	PROPOSED BALANCE AVAILABLE	* *	\$2,033,027 *
(4)	ESTIMATED RESULTS OF OPERATION CURRENT BUDGE	* *	\$44,608 *
(5)	ESTIMATED AVAILABLE BALANCE	* *	\$2,077,635 *
(6)	UTILIZED IN PROPOSED YEAR'S CAPITAL BUDGET	* *	\$0 *
(7)	UTILIZED IN PROPOSED BUDGET	* *	\$0 *
(8)	TOTAL FUND BALANCE UTILIZED	* *	\$0 *
(9)	PROPOSED BALANCE AFTER UTILIZATION IN BUDGE	* *	\$2,077,635 *

====RESTRICTED FUND BALANCE====

**2011
PROPOSED
BUDGET**

**CROSS
REF.**

(1)	BEGINNING BALANCE APRIL 1, 2010	* AUDIT *	\$1,835,297 *
(2)	UTILIZED IN CURRENT YEARS ADOPTED BUDGET	* *	\$0 *
(3)	PROPOSED BALANCE AVAILABLE	* *	\$1,835,297 *
(4)	ESTIMATED RESULTS OF OPERATION CURRENT BUDGE	* *	\$85,096 *
(5)	ESTIMATED AVAILABLE BALANCE	* *	\$1,920,393 *
(6)	UTILIZED IN PROPOSED YEAR'S CAPITAL BUDGET	* *	\$0 *
(7)	UTILIZED IN PROPOSED BUDGET	* *	\$0 *
(8)	TOTAL RESTRICTED FUND BALANCE UTILIZED	* *	\$0 *
(9)	PROPOSED BALANCE AFTER UTILIZATION IN BUDGE	* *	\$1,920,393 *

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR 2011

FISCAL PERIOD April 1, 2011 to March 31, 2012

OPERATING BUDGET

Line No.	Acct. No.	Description	TOTAL HOUSING AUTHORITY	Public Housing Mangement	Section 8	Housing Voucher	Other Programs
			PROPOSED BUDGET	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
Homebuyers Monthly Payments For							
10	7710	Operating Expense	\$0	\$0	\$0	\$0	\$0
20	7712	Earned Home Payments	\$0	\$0	\$0	\$0	\$0
30	7714	Non-routine Maintenance Res.	\$0	\$0	\$0	\$0	\$0
40	Total	Break Even Amount	\$0	\$0	\$0	\$0	\$0
50	7716	Excess (Deficit)	\$0	\$0	\$0	\$0	\$0
60	7790	Homebuyers Monthly Pay.	\$0	\$0	\$0	\$0	\$0
Operating Receipts							
65	2210	Section 8/Voucher Payments	\$2,293,500	\$0	\$0	\$2,293,500	\$0
70	3110	Dwelling Rental	\$1,123,420	\$1,123,420	\$0	\$0	\$0
80	3120	Excess Utilities	\$15,600	\$15,600	\$0	\$0	\$0
90	3190	Nondwelling Rental	\$0	\$0	\$0	\$0	\$0
100	Total	Rental Income	\$3,432,520	\$1,139,020	\$0	\$2,293,500	\$0
110	3610	Interest Income	\$2,490	\$1,490	\$0	\$1,000	\$0
120	3690	Other Income	\$78,000	\$65,000	\$0	\$0	\$13,000
130	Total	Operating Income	\$3,513,010	\$1,205,510	\$0	\$2,294,500	\$13,000
135	-	Grant Revenue	\$0	\$0	\$0	\$0	\$0
			=====	=====	=====	=====	=====
137	Total	Operating Income(Inc. grants)	\$3,513,010	\$1,205,510	\$0	\$2,294,500	\$13,000
Operating Expenditures - Administration							
140	4110	Administrative Salaries	\$300,370	\$206,370	\$0	\$94,000	\$0
150	4130	Legal	\$26,000	\$20,800	\$0	\$5,200	\$0
160	4140	Staff Training	\$8,000	\$6,400	\$0	\$1,600	\$0
170	4150	Travel	\$31,000	\$24,800	\$0	\$6,200	\$0
180	4170	Accounting Fees	\$30,000	\$24,500	\$0	\$5,500	\$0
190	4171	Auditing Fees	\$10,000	\$6,500	\$0	\$3,500	\$0
200	4190	Other Admin. Expenses	\$109,000	\$87,200	\$0	\$21,800	\$0
210	Total	Administrative Expense	\$514,370	\$376,570	\$0	\$137,800	\$0
Tenant Services							
220	4210	Salaries	\$51,410	\$38,410	\$0	\$0	\$13,000
230	4220	Recreation, Public. & Other	\$5,000	\$5,000	\$0	\$0	\$0
240	4230	Contract Cost	\$10,000	\$10,000	\$0	\$0	\$0
250	Total	Tenant Service Expense	\$66,410	\$53,410	\$0	\$0	\$13,000
Utilities							
260	4310	Water	\$46,080	\$46,080	\$0	\$0	\$0
270	4320	Electricity	\$331,200	\$331,200	\$0	\$0	\$0
280	4330	Gas	\$46,180	\$46,180	\$0	\$0	\$0
290	4340	Fuel Oil	\$0	\$0	\$0	\$0	\$0
300	4350	Labor	\$35,270	\$35,270	\$0	\$0	\$0
310	4390	Other	\$45,090	\$45,090	\$0	\$0	\$0
320	Total	Utilities Expense	\$503,820	\$503,820	\$0	\$0	\$0
Ordinary Maintenance & Operations							
330	4410	Labor	\$187,110	\$187,110	\$0	\$0	\$0
340	4420	Materials	\$70,000	\$70,000	\$0	\$0	\$0
350	4430	Contract Cost	\$198,400	\$198,400	\$0	\$0	\$0
360	Total	Ordinary Maint & Oper. Expense	\$455,510	\$455,510	\$0	\$0	\$0

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR 2011

FISCAL PERIOD April 1, 2011 to March 31, 2012

OPERATING BUDGET

Line No.	Acct. No.	Description	TOTAL HOUSING AUTHORITY PROPOSED BUDGET	Public Housing Mangement Proposed Budget	Section 8 Proposed Budget	Housing Voucher Proposed Budget	Other Programs Proposed Budget
Protective Services							
370	4460	Labor	\$0	\$0	\$0	\$0	\$0
380	4470	Materials	\$0	\$0	\$0	\$0	\$0
390	4480	Contract Cost	\$0	\$0	\$0	\$0	\$0
400	Total Protective Services Expense		\$0	\$0	\$0	\$0	\$0
General Expense							
410	4510	Insurance	\$75,000	\$70,400	\$0	\$4,600	\$0
420	4520	Payment in Lieu of Taxes	\$63,520	\$63,520	\$0	\$0	\$0
430	4530	Terminal Leave Payments	\$0	\$0	\$0	\$0	\$0
440	4540	Employee Benefits	\$288,390	\$250,390	\$0	\$38,000	\$0
450	4570	Collection Losses	\$1,000	\$1,000	\$0	\$0	\$0
460	4590	Other General Expense	\$0	\$0	\$0	\$0	\$0
470	Total General Expense		\$427,910	\$385,310	\$0	\$42,600	\$0
480	Total Sum of Routine Expenses		\$1,968,020	\$1,774,620	\$0	\$180,400	\$13,000
Rent for Leased Dwellings							
490	4710	Rents to Owners	\$0	\$0	\$0	\$0	\$0
495	4715	Sect. 8/Housing Voucher Payments	\$2,100,000	\$0	\$0	\$2,100,000	\$0
500	Operating Expense		\$4,068,020	\$1,774,620	\$0	\$2,280,400	\$13,000
Nonroutine Expenditures							
510	4610	Extraordinary Maintenance	\$0	\$0	\$0	\$0	\$0
520	7520	Replace. of Nonexpendable Equip.	\$0	\$0	\$0	\$0	\$0
530	7540	Property Betterment & Additions	\$0	\$0	\$0	\$0	\$0
540	Total Nonroutine Expenditures		\$0	\$0	\$0	\$0	\$0
550	Total Operating Expenditures		\$4,068,020	\$1,774,620	\$0	\$2,280,400	\$13,000
Prior Period Adjustments							
560	6010	Prior Period Adjustments	\$0	\$0	\$0	\$0	\$0
Other Expenditures							
570		Deficiency	\$0	\$0	\$0	\$0	\$0
580	Total Operating Expenditures		\$4,068,020	\$1,774,620	\$0	\$2,280,400	\$13,000
590		Residual Receipts	(\$555,010)	(\$569,110)	(\$0)	\$14,100	(\$0)
HUD Contributions							
600	8010	Basic Annual Contribution	\$0	\$0	\$0	\$0	\$0
610	8011	Prior Year Adjustment	\$0	\$0	\$0	\$0	\$0
620	Total Basic Annual Contribution		\$0	\$0	\$0	\$0	\$0
630	8020	Contribution Earned	\$662,661	\$662,661	\$0	\$0	\$0
640		Mandatory	\$0	\$0	\$0	\$0	\$0
650		Other	\$0	\$0	\$0	\$0	\$0
660		Other	\$0	\$0	\$0	\$0	\$0
670	Total Year End Adjustments		\$0	\$0	\$0	\$0	\$0
680	8020	Total Operating Subsidy - Current	\$662,661	\$662,661	\$0	\$0	\$0
690	Total HUD Contributions		\$662,661	\$662,661	\$0	\$0	\$0
700		Residual Receipts	\$107,651	\$93,551	(\$0)	\$14,100	(\$0)

**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES**

HOUSING VOUCHER ASSISTANCE PAYMENTS

FISCAL YEAR 2011

FISCAL PERIOD April 1, 2011 to March 31, 2012

SECAUCUS HOUSING AUTHORITY NO. OF DWELLING UNITS 250
PROJECT NO. NJ39-VO83-001 NO. OF UNIT MONTHS 3,000

PART I	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
ESTIMATE	6	0BR	0	\$0	\$0	\$0	0	\$0
	7	1BR	0	\$0	\$0	\$0	0	\$0
	8	2BR	250	\$950	\$250	\$700	3,000	\$2,100,000
	9	3BR	0	\$0	\$0	\$0	0	\$0
	10	4BR	0	\$0	\$0	\$0	0	\$0
	11							
	12					SUBTOTAL		\$2,100,000
	13							
	14					VACANCY FACTOR		\$0
	15	TOTAL						\$2,100,000

PART II	UAR #	HUD %	PRODUCT	%	ADMIN. FEE	
ADMIN. FEE	(a)	(b)	(c)	(d)	(e)	
	16	3,000	\$58.45	\$190,000	100.00%	\$190,000
	17					
TOTAL	18	3,000				\$190,000

PART III	# OF FAMILIES	FEE PER FAMILY		
HARD TO HOUSE FEE	19	0	\$75	\$0

IV	ADMINISTRATIVE EXPENSES	PHA ESTIMATES	HUD MODIFICATIONS	
		(a)	(b)	
	20	SALARIES	\$0	\$0
	21	EMPL. BEN.	\$0	\$0
	22	LEGAL	\$0	\$0
	23	TRAVEL	\$0	\$0
	24	SUNDRY	\$0	\$0
	25	OFFICE RENT	\$0	\$0
	26	ACCT. FEE	\$0	\$0
	27	TOTAL ADMIN. EXPENSES	\$0	\$0

NON-EXPENDABLE EQUIPMENT EXPENSES		PHA ESTIMATES	HUD MODIFICATIONS	
		(a)	(b)	
	28	OFFICE EQUIPMENT	\$0	\$0
	29	OFFICE FURNISHINGS	\$0	\$0
	30	AUTOMOTIVE	\$0	\$0
	31	OTHER	\$0	\$0
	32	TOTAL NON-EXPENDABLE EQUIP.	\$0	\$0

GENERAL EXPENSES		PHA ESTIMATES	HUD MODIFICATIONS	
		(a)	(b)	
	33	MAINT. & OPER.	\$0	\$0
	34	INSURANCE	\$0	\$0
	35	SUNDRY	\$0	\$0
	36	TOTAL GENERAL EXPENSE	\$0	\$0

TOTAL PRELIMINARY EXPENSES	37	SUM OF LINES 27,32,AND 36	\$0	\$0
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**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES**

HOUSING VOUCHER ASSISTANCE PAYMENTS

SECAUCUS HOUSING AUTHORITY

PROJECT NO.	NJ39-VO83-001	NO. OF DWELLING UNITS	250
		NO. OF UNIT MONTHS	3,000

11	MAXIMUM ANNUAL CONTRIBUTIONS		\$2,293,500
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12	PRORATA MAXIMUM ANNUAL CONTRIBUTION		\$0
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13	FISCAL YEAR TOTAL		\$2,293,500
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14	PROJECT ACCOUNT BALANCE		\$0
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15	TOTAL ANNUAL CONTRIBUTIONS		\$2,293,500
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ALC

EXPIR.
DATE

NJ#	date	\$0
NJ#	date	\$0
NJ#	date	\$0
NJ#	date	\$0
NJ#	date	\$0

TOTAL ALC		\$0
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**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES**

HOUSING VOUCHER ASSISTANCE PAYMENTS

SECAUCUS HOUSING AUTHORITY

PROJECT NO.	NJ39-VO83-001	NO. OF DWELLING UNITS	250
		NO. OF UNIT MONTHS	3,000

16	ESTIMATE OF ANNUAL ASSISTANCE (line 15)	\$2,100,000
17	ESTIMATE ONGOING ADMINISTRATIVE FEE (line 18)	\$190,000
18	ESTIMATE HARD TO HOUSE FEE (line 19)	\$0
19	ESTIMATED INDEPENDENT PUBLIC ACCOUNTANT COSTS	\$3,500
20	ESTIMATED PRELIMINARY ADMIN. & GEN. EXPENSE (line 27 +36)	\$0
21	CARRYOVER OF PRELIMINARY ADMINISTRATIVE EXPENSE	\$0
22	ESTIMATED NON-EXPENDABLE EQUIPMENT EXPENSE (line 22)	\$0
23	CARRYOVER OF NON-EXPENDABLE EXPENSE	\$0

24	TOTAL ANNUAL CONTRIBUTIONS REQUIRED	\$2,293,500
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25	DEFICIT AT END OF CURRENT FISCAL YEAR	\$0
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26	TOTAL ANNUAL CONTRIBUTIONS REQUIRED	\$2,293,500
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27	ESTIMATED PROJECT ACCOUNT BALANCE (line 15 - line 26)	\$0
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28	PROVISION FOR PROJECT ACCOUNT REQUESTED (line 27 - line 14)	\$0
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ANNUAL CONTRIBUTIONS APPROVED

29	TOTAL ANNUAL CONTRIBUTIONS APPROVED	\$2,293,500
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SOURCE OF TOTAL CONTRIBUTIONS

30a	REQUESTED FISCAL YEAR MAXIMUM ANNUAL CONTRIBUTIONS	\$2,293,500
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30b	PROJECT ACCOUNT	\$0
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**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES**

HOUSING VOUCHER ASSISTANCE PAYMENTS

SECAUCUS HOUSING AUTHORITY

ATTACHMENT I

PROJECT NO.	NJ39-VO83-001	NO. OF DWELLING UNITS	250
		NO. OF UNIT MONTHS	3,000

# UNITS LEASED	AVERAGE PAYMENT	EST. # OF UNITS	UNIT MTHS LEASED	AVERAGE PAYMENT
0	\$0	0	0	\$0

12	PRELIMINARY ADMIN. & GEN. EXPENSE	\$0
13	ESTIMATED HOUSING ASSISTANCE PAYMENTS	\$2,100,000
14	ESTIMATED ONGOING ADMIN. FEE	\$190,000
15	ESTIMATED HARD TO HOUSE FEE	\$0
16	INDEPENDENT PUBLIC ACCT. FEE	\$3,500
17	TOTAL FUNDS REQUIRED	\$2,293,500
18	PAYMENTS PREVIOUSLY APPROVED	\$0
19	ADJUSTMENT TO REQUISITION	\$0
20	TOTAL PAYMENT REQUIREMENT	\$2,293,500

21	EQUAL INSTALLMENTS	UNEQUAL INSTALLMENTS
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22	INSTALLMENTS					
	1	2	3	4	5	6
	\$191,125	\$191,125	\$191,125	\$191,125	\$191,125	\$191,125
	7	8	9	10	11	12
	\$191,125	\$191,125	\$191,125	\$191,125	\$191,125	\$191,125

22a	TOTAL	\$2,293,500
		=====

2011

HOUSING AUTHORITY CAPITAL BUDGET

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM April 1, 2011 TO March 31, 2012

PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	ESTIMATED TOTAL COST	FUND BALANCE	-----FUNDING SOURCES-----		
			RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A) MANAGEMENT IMPROVE.	\$20,000	\$0	\$0	\$0	\$20,000
B) AIE FEES	\$30,000	\$0	\$0	\$0	\$30,000
C) VARIOUS DWELL. PROJ.	\$168,000	\$0	\$0	\$0	\$168,000
D)	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0
F	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0
TOTAL	\$218,000	\$0	\$0	\$0	\$218,000
	=====	=====	=====	=====	=====

2011

HOUSING AUTHORITY CAPITAL PROGRAM

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM April 1, 2011 TO March 31, 2012

5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

PROJECTS	ESTIMATED TOTAL COST	2012	2013	2014	2015	2016
A) MANAGEMENT IMPROVE.	\$100,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
B) A/E FEES	\$150,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
C) VARIOUS DWELL. PROJECTS	\$840,000	\$168,000	\$168,000	\$168,000	\$168,000	\$168,000
D)	\$0	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0	\$0
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,090,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000

2011

HOUSING AUTHORITY CAPITAL PROGRAM

SECAUCUS HOUSING AUTHORITY

FISCAL YEAR: FROM APRIL 1, 2011 TO MARCH 31, 2012

5 YEAR CAPITAL PLAN FUNDING SOURCES: From Year 2011 to Year 2015

PROJECTS	ESTIMATED TOTAL COST	FUND BALANCE	FUNDING SOURCES		
			RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A) MANAGEMENT IMPROVE.	\$100,000	\$0	\$0	\$0	\$100,000
B) A/E FEES	\$150,000	\$0	\$0	\$0	\$150,000
C) VARIOUS DWELLING PROJ.	\$840,000	\$0	\$0	\$0	\$840,000
D)	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,090,000	\$0	\$0	\$0	\$1,090,000